

AUTHOR'S INSTRUCTIONS FOR PREPARING USNCCM7 ABSTRACTS

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For each congress presentation, an abstract is required that summarizes the presentation. The abstract submission process has several steps: (1) submission of a preliminary, initial abstract, by January 31, 2003, (2) notification of abstract acceptance, by March 15, 2003, and (3) submission of final, abstract, in print ready form, by May 31, 2003.

The final abstract length should not exceed 1 page, as the book of abstracts will adhere to a 1 page per abstract printing. The final abstract must contain (1) the presentation title, (2) names of the presentation authors, and (3) contact information for the corresponding author, including authors' postal and e-mail addresses. Templates for the preparation of the abstracts in LaTeX, Microsoft Word, and FrameMaker formats may be found on the USNCCM7 website (<http://www.esc.sandia.gov/usnccm.html>). Once the abstract is prepared please convert the abstract to PDF format. All abstracts must be submitted in electronic form via the web. **Only PDF files will be accepted.** (LaTeX, Microsoft Word, FrameMaker or text files will NOT be accepted).

The final abstract is to be prepared using the following format:

- Margins: 0.5" margins left and right, 0.6" margin at top, and 0.5" margin at bottom
- Title in CAPS and Bold
- Authors' names in Bold
- For Word and FrameMaker, Times New Roman font at 12 pt
- For LaTeX, 12pt article documentclass
- Embed all fonts in the PDF file, e.g., for Adobe Distiller, select "Job Options", and click "Embed Font".
- 1 line spacing between title and authors
- 1 line spacing between authors and affiliations
- 2 line spacing between affiliations and abstract body
- 1 line spacing between abstract paragraphs
- No paragraph indents
- 1 line spacing between abstracts and references
- Equations and figures may be included
- "References" heading in Bold type as shown below
- References numbered and indented as shown below, No line spacing between listed references

References

[1] T. Belytschko, Y. Lu, and L. Gu, "Element-Free Galerkin Methods," *International Journal for Numerical Methods in Engineering*, v. 37, p. 229-256, 1994.